

# Move In / Out Clean Checklist

All Rooms	
<ul> <li>□ Dust all surfaces</li> <li>□ Remove cobwebs</li> <li>□ Clean light fittings, fans &amp; AC/heater vents</li> <li>□ Wipe down light switches &amp; power points</li> <li>□ Clean and polish all mirrors</li> <li>□ Wipe down skirting boards</li> <li>□ Clean windows (internal), sills and tracks</li> <li>□ Spot clean walls - we clean common touch points on walls (anything beyond 2 points will need extra)</li> </ul>	<ul> <li>Wipe down doors, door frames &amp; door knobs</li> <li>Wipe all countertops &amp; benches</li> <li>Clean all built-in cupboards/wardrobes (inside &amp; outside)</li> <li>Dust all blinds</li> <li>Vacuum all carpets</li> <li>Vacuum &amp; mop all hard floors (inc stairs)</li> </ul>
Additional Requirements	
Entry / Hallway	Lounge / Dining / Family / Games
<ul><li>Clean entry door and frames - wipe down inside and outside</li><li>Sweep &amp; clean Front Door Area</li></ul>	<ul><li>Clean any built-in cabinets/wardrobes</li><li>Clean sliding doors inside &amp; outside</li></ul>
Kitchen	Bathroom
<ul> <li>□ Clean and polish sink, taps and plughole</li> <li>□ Clean and polish splashback</li> <li>□ Stovetop - thorough wipe down and clean</li> <li>□ Rangehood - clean and degrease. Check and clean filter (if accessible)</li> <li>□ Oven Clean - inside and outside including racks &amp; trays</li> <li>□ Clean dishwasher (internal, including filter)</li> <li>□ Clean exterior of any built-in appliance</li> <li>□ Clean exhaust/extractor fan</li> </ul>	<ul> <li>Clean exhaust fans</li> <li>Clean shower - remove soap scum, mould and descale</li> <li>Polish taps and shower head</li> <li>Clean and polish sink, taps and plughole</li> <li>Clean bathtub and polish taps</li> <li>Clean the toilet inside and outside</li> </ul>
Bedroom	Laundry
<ul><li>Clean inside &amp; outside of cupboards and built-in wardrobes</li><li>Vacuum /mop inside any built-in wardrobes</li></ul>	<ul><li>Clean &amp; polish sink, taps &amp; spout</li><li>Wipe down outside of washing machine and dryer (if present)</li></ul>
Optional Extras	
<ul> <li>Walls - spot cleaning</li> <li>Wiping Blinds</li> <li>Balcony / garage</li> <li>Outside windows</li> </ul>	☐ Cleaning inside Fridge/Freezer ☐ Additional Oven

## Important Notes Regarding Our End of Lease / Bond Cleans

## Move In / Out clean - property requirements

- The property needs to be free of personal belongings, if someone is living there or if there are any personal items (except furniture) we cannot perform the service.
- Running water and electricity must be available at the property.
- Limited rubbish removal is included. We cannot take rubbish off site but we will put it in your outside bin.

## **Review your Lease Agreement**

Each Real Estate Agency and Property Manager may have different requirements of their tenants. We encourage you to check your lease agreement for any special requirements and advise us as soon as possible so that we can include these with your service. If we are not aware of these prior to the service they are not covered in our guarantee.

## What Is Excluded From Our Bond Cleaning Service

The following services are excluded from our bond cleaning service (internal). If the item can be added by request this is noted:

WHAT'S NOT COVERED		
Removal of stickers or removable hooks Removal or shifting of furniture Ceiling cleaning Baby/child safety latch/lock removal Rubbish bin cleaning External window cleaning Blind cleaning (can be added) External cleaning (e.g. balcony, external windows, patios) (some can be added)	<ul> <li>□ Full wall washing - small spot cleaning is completed in most areas as part of our standard clean. (can be added)</li> <li>□ Intensive garage cleaning - we will vacuum/sweep; and clean light switches &amp; power points as part of our standard clean</li> <li>□ Garage wall cleaning</li> <li>□ Garage floor/wall oil stain removal</li> </ul>	

### **Tile & Grout Cleaning**

Although our cleaners will manually scrub tiled areas as part of a bond clean we do not specialise in tile and grout cleaning, thus a professional tile and grout clean may be warranted dependent on the condition of your tiles and or grout which is a service separate to that of our bond clean.

## Nicotine / Smoke / Cigarette Smoke Damage

Cleaning of nicotine and staining from smoke or smoking is not covered as part of our rectification guarantee. It is generally accepted that staining will remain even following intensive cleaning.

#### Our Bond Clean Guarantee Details

We guarantee our service by correcting any issues identified by your real estate agent regarding our internal bond clean, free of charge. Issues must be advised to us within three days of the completion of your service. Our guarantee covers those items cleaned as part of your service. Where issues identified are related to matters that did not form part of the original service, we are happy to return to your property to provide additional support at our usual bond service rates.

## **Initial Inspection Upon Arrival**

When our cleaners first arrive at your property they will perform a walk around (with you if you are present) in order to review the service against the quote provided. Should any changes be required (e.g. additional time is required), we will contact you immediately and before any work is performed.